BILL NO. S-90-09-02

SPECIAL ORDINANCE NO. S-233-90

AN ORDINANCE approving the awarding of Reference #0095 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and **BUTLER PAPER** for **THE OFFICE SERVICES DEPARTMENT.**

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That Reference #0095 between the City of Fort Wayne, by and through its Department of Purchasing and **BUTLER PAPER** for the Office Services Department, respectfully for:

> **the purchase of 400 cases of recycled 11" xerographic paper for the Office Services Department;**

involving a total cost of **Eleven Thousand Five Hundred and no/100+/- Dollars ($11,500.00+/-)**, all as more particularly set forth in said Reference #0095 which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Councilmember

APPROVED AS TO FORM
AND LEGALITY

J. Timothy McCaulay, City Attorney

REF. NO.:	0095
DEPT.:	OFFICE SERVICES
DATE:	8/29/90
ITEM/SERV.:	PAPER

PURCHASING INFORMATION

ADVERTISED BID:	
DATES ADVERTISED:	
OPENING DATE:	
WRITTEN QUOTE:	YES
DUE DATE:	8/21/90
VERBAL QUOTE:	
SINGLE SOURCE:	
NO. OF VENDORS NOTIFIED:	6
NO. OF VENDORS RECEIVING BID:	6
NO. OF VENDORS RETURNING BID:	3
NO. OF VENDORS DISQUALIFIED:	0
NO. OF VENDORS NOT RESPONDING:	3
DATE SENT TO DEPT FOR RECOMM.:	8/21/90
DATE RECOMMENDATION REC'D IN PURCH:	8/29/90
COUNCIL INFORMATION	DATES SENT EXTENSION DATES
DATE INFO SENT TO LAW DEPT.:	8/29/90
INTRODUCTION DATE:	9/11/90
DISCUSSION DATE:	9/18/90
PASSAGE DATE:	9/25/90
ORDINANCE NO.:	

REFERENCE NO. 0095
OFFICE SERVICES
OOSD105

DESC	QTY	FISHER BROS	BUTLER PAPER	CARPENTER PAPER
PAPER	400	$29.05 $11,620.00	$28.75 $11,500.00	$29.50 $11,800.00
BRAND		HAMMERMILL	NEXT GENERATION	HAMMERMILL

DEE PLEASE REVIEW AND RETURN YOUR RECOMMENDATION
IN WRITING TO ME. THANKS, PHYLLIS - PURCHASING

FORM #FWPO-2

REQUEST FOR QUOTATION
City of Fort Wayne
DEPARTMENT OF PURCHASES

NUMBER ONE EAST MAIN STREET ROOM 350
FORT WAYNE, IN 46802
FAX 219-427-1393

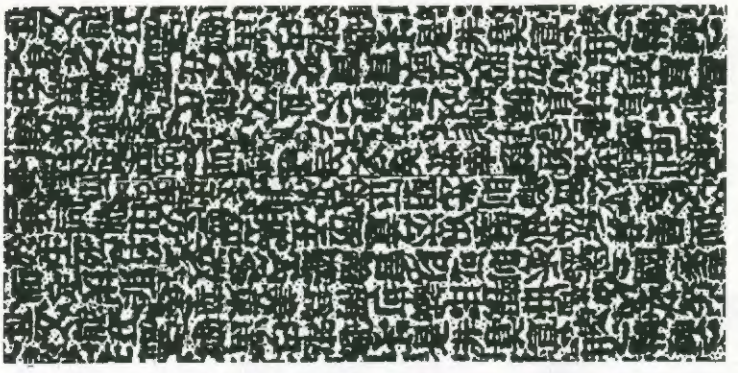
PLEASE INDICATE THIS NUMBER ON ALL CORRESPONDENCE

QUOTE NO.

DATE OF REQUEST	☐ Quotations	☐ Sealed Bids	WILL BE RECEIVED AT THIS OFFICE UNTIL ▶	PAGE
08/14/90			08/21/90 - 4:00 P.M.	

TO

BUTLER PAPER
4125 PAPER PL
FORT WAYNE IN 46809



The Contractor and his sub-contractors, if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of this contract, with respect to his hire, tenure, conditions or privileges of employment or any matter directly or indirectly related to employment, because of his race, color, religion, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

REQUEST FOR QUOTATION
THIS IS NOT AN ORDER

PLEASE QUOTE BELOW LOWEST PRICES, WHICH **MUST INCLUDE ALL DELIVERY CHARGES (INCLUDING FREIGHT, PARCEL POST AND EXPRESS)** UNLESS OTHERWISE SPECIFIED, FOR PURCHASING MERCHANDISE OR SERVICE DESCRIBED BELOW.

QUOTATIONS WILL BE OPENED IN ACCORDANCE TO RULES AND REGULATIONS ON THE REVERSE SIDE OF THIS SHEET.
RESPECTFULLY,

Gloria A Goeglein

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
400	CSE	HAMMERMILLS PREMIUM RECYCLED PAPER WP50DP 8 1/2" X 11", 500 SHEETS PER REAM, 5000 SHTS PER CASE OR QUALITY EQUAL TO.		

TO BE DELIVERED 100 CASES PER MONTH OF SEPTEMBER, OCTOBER, NOVEMBER & DECEMBER.

TO BE DELIVERED AND UNLOADED INSIDE WAREHOUSE - NO LOADING RAMP.

COST PER CSE	TOTAL FOR 400 CASES	QTY PER CSE
$ 28.75/Cs	$ 11,500.00	5,000

BRAND IF DIFFERENT: Next Generation PRODUCT #: _____

FOR INFORMATION CONTACT DEE DENSEL AT 427-1298.

PRICES MUST BE HELD FIRM FOR 90 DAYS AFTER CLOSING DATE OF QUOTATION.

THIS IS A SEALED QUOTATION-ENVELOPES WILL NOT BE OPENED UNTIL THE DATE AND TIME STATED ABOVE. WE WILL NOT ACCEPT ANY LATE QUOTATIONS. ALWAYS RETURN THIS COPY OF THE QUOTATION TO THE CITY PURCHASING DEPARTMENT WHETHER OR NOT YOU ACCEPT/DECLINE TO QUOTE.

TOTAL PRICE 11,500.00 DELIVERY _____ F.O.B. _____

THIS IS ONLY AN INVITATION TO QUOTE AND NOT AN ORDER. THE ABOVE QUOTES ARE SUBMITTED IN ACCORDANCE WITH THE REGULATIONS ON THE REVERSE SIDE OF THIS SHEET.

SIGNATURE OF BIDDER: Gus Braumberger DATE: August 20, 1990

Gus Braumberger, Sales Representative

VENDOR 2

Read the first time in full and on motion by Burns, seconded by Bradbury, and duly adopted, read the second time by title and referred to the Committee on City Utilities (and the City Plan Commission for recommendation) and Public Hearing ~~to be held~~ after due legal notice, at the Council ~~Conference Room 128~~, City-County Building, Fort Wayne, Indiana, on _____, the _____, day of _____, 19____, at _____ o'clock ____.M.,E.S.T

DATED: 9-11-90

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Burns, seconded by Talarico, and duly adopted, placed on its passage. PASSED ~~LOST~~ by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	8			1
BRADBURY	✓			
BURNS	✓			
EDMONDS	✓			
GiaQUINTA	✓			
HENRY				✓
LONG	✓			
REDD	✓			
SCHMIDT	✓			
TALARICO	✓			

DATED: 9-25-90.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as ~~(ANNEXATION)~~ ~~(APPROPRIATION)~~ (GENERAL) (SPECIAL) (ZONING MAP) ORDINANCE ~~RESOLUTION~~ NO. S-233-90 on the 25th day of September, 19 90,

ATTEST: Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

SEAL

Charles S. Redd
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 26th day of September, 19 90 at the hour of 11:00 o'clock A.M.,E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 26th day of September 19 90, at the hour of 2:30 o'clock P.M.,E.S.T.

PAUL HELMKE, MAYOR

DIGEST SHEET

TITLE OF ORDINANCE: Special

DEPARTMENT REQUESTING ORDINANCE: Purchasing

SYNOPSIS OF ORDINANCE: An ordinance approving the award of Ref. No. 0095 for paper for the Office Service Department. The cost reflects the lowest and most responsive of three (3) vendors.

IF NOT LOWEST, WHO WAS AND WHY WERE THEY NOT AWARDED:

S-90-09-03

EFFECT OF PASSAGE: 400 cases of "recycled" 11" xerographic paper to be placed in Office Services inventory and used by all City and Utility Departments. Paper to be delivered in 100 case increments over a four (4) month period of time, September through December.

EFFECT OF NON-PASSAGE: The City and Utility Departments would not have any paper.

MONIES INVOLVED: Butler Paper $11,500.00 +/-

PRICE AGREEMENT: Yes

PURCHASE ORDER:

SOURCE OF FUNDING: Office Services 701-950-A154-4219

PRIOR APPROVAL: DATE:
(IF APPLICABLE)

BILL NO. S-90-09-03

REPORT OF THE COMMITTEE ON CITY UTILITIES

PAUL M. BURNS, CHAIRMAN
MARK E. GiaQUINTA, VICE CHAIRMAN
HENRY, LONG, TALARICO

WE, YOUR COMMITTEE ON CITY UTILITIES TO WHOM WAS

REFERRED AN (ORDINANCE) ~~(RESOLUTION)~~ approving the awarding of Reference #0095 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and BUTLER PAPER for THE OFFICE SERVICES DEPARTMENT

HAVE HAD SAID (ORDINANCE) ~~(RESOLUTION)~~ UNDER CONSIDERATION AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID (ORDINANCE) ~~(RESOLUTION)~~

DO PASS	DO NOT PASS	ABSTAIN	NO REC

DATED: 9-25-90

Sandra E. Kennedy
City Clerk